



# SUNSHINE COAST REGIONAL DISTRICT



REGULAR BOARD MEETING TO BE HELD  
IN THE BOARDROOM OF THE SUNSHINE COAST  
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

THURSDAY, OCTOBER 24, 2019

## AMENDED AGENDA

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CALL TO ORDER 1:30 p.m.

### AGENDA

1. Adoption of agenda

### MINUTES

2. Regular Board meeting minutes of October 10, 2019 Annex A  
Pages 1-19

### BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

### PRESENTATIONS AND DELEGATIONS

### REPORTS

3. Planning and Community Development Committee recommendation Nos. 1, 3, 5-8, 10 and 14-21 of October 10, 2019 (*recommendation Nos. 2, 4, 9, 11, 12 and 13 previously adopted*) Annex B  
pp 20 – 25
4. Infrastructure Services Committee recommendation Nos. 1-10 of October 17, 2019 Annex C  
pp 26 – 29
- 4a. ⇒**ADD** Corporate and Administration Services Committee recommendation Nos. 8-10 of October 24, 2019 p 29a
- 4b. ⇒**ADD** General Manager, Corporate Services / Chief Financial Officer Corporate General Ledger Budget Variance Report – 3rd Quarter (Attachment A: Year to Date Variance by Service not included (93 pages) please see this link <https://www.scrd.ca/agendas-2019>) Referred  
from CAS
- 4c. ⇒**ADD** Financial Analyst Status of Operating and Capital Reserves as at September 30, 2019 Referred  
from CAS
- 4d. ⇒**ADD** Administrative Assistant, Corporate Services Rural Areas' Bursary – History and Process Referred  
from CAS
5. Chief Administrative Officer's Report of October 24, 2019 Annex D  
pp 30 – 32

**COMMUNICATIONS****MOTIONS****BYLAWS****DIRECTORS' REPORTS**

Verbal

**NEW BUSINESS****IN CAMERA**

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (c), (d), (e), (i), (k) and 2(b) of the *Community Charter* – “personal information about an identifiable individual...”, “labour relations or other employee relations”, “the security of the property of the municipality”, “the acquisition, disposition, or expropriation of land...”, “litigation or potential litigation...”, “the receipt of advice that is subject to solicitor-client privilege...”, “negotiations and related discussions respecting the proposed provision of a municipal service...”, “the consideration of information received and held in confidence relating to negotiation between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party”.

**ADJOURNMENT**

**Recommendation No. 8**     *2019 Remembrance Day Ceremonies and Wreath / Poppy Donation*

THAT the report titled 2019 Remembrance Day Ceremonies and Wreath / Poppy Donation be received;

AND THAT the following Director will attend each Remembrance Day Ceremony to place the SCRD Wreath:

- Gibsons Legion #109 – Alternate Director Croal
- Pender Harbour Legion #112 – Director Lee
- Roberts Creek Legion #219 – Director Tize
- Sechelt Legion #140 – Director Pratt
- Gambier Island Anavets – Director Hiltz;

AND THAT this recommendation be forwarded to the October 24, 2019 Board meeting.

**Recommendation No. 9**     *Keats Landing Dock – Repairs Following Collision / Ports Maintenance and Repairs Contract Update*

THAT the report titled Keats Landing Dock – Repairs Following Collision / Ports Maintenance and Repairs Contract Update be received;

AND THAT Sunshine Coast Regional District's (SCRD) contracted ports repair service provider, Summerhill Fine Homes Ltd., be directed to proceed with repairs necessary to remedy collision damage at Keats Landing Dock;

AND THAT a budget of up to \$156,250 be approved for emergency repairs to Keats Landing Dock funded from insurance recovery;

AND THAT operating reserves be used to fund any costs not recovered by insurance up to a maximum of \$50,000;

AND THAT the 2019-2023 Financial Plan be amended accordingly;

AND THAT the 3-year value of General Service Agreement 18 354 for Maintenance and Minor Repairs to Regional District docks be increased to \$453,500;

AND FURTHER THAT this recommendation be forwarded to the October 24, 2019 Board meeting.

**Recommendation No. 10**     *Agenda items referred from October 24, 2019 Corporate and Administrative Services Committee*

THAT agenda items Nos. 6, 11, 15 and 17 of the Corporate and Administrative Services Committee Meeting of October 24, 2019 be referred to the Regular Board Meeting of October 24, 2019.