



NOTICE OF ALTERNATIVE APPROVAL PROCESS

Universal Water Meter Installations Project Loan

Authorization Bylaw No. 718, 2018

NOTICE IS HEREBY GIVEN THAT, the Sunshine Coast Regional District (SCRD) proposes to adopt *Universal Water Meter Installations Project Loan Authorization Bylaw No. 718, 2018* to authorize borrowing of up to \$5,956,111 over a twenty year term to complete Phase Three of the Universal Water Meter Installations Project. The costs of the debt will be recovered through a parcel tax on those properties that have access to SCR D water in the Water Supply and Distribution Service Area (Electoral Areas A – Egmont / Pender Harbour, B – Halfmoon Bay, D – Roberts Creek, E – Elphinstone, F – West Howe Sound and the District of Sechelt).

Phase Three of the Universal Water Meter Installations Project is the final phase of meter installations and involves installing water meters on SCR D water connections in the Sechelt area. Meters were installed for other SCR D water customers between 2014 and 2017. Water metering will help the SCR D and water users improve their leak detection abilities and better understand water consumption.

Approval of the electors is required since the borrowing proposed is for a period longer than five years. No increase to the parcel tax rate is anticipated as debt funding for this project was built into the rate structure. An average of \$37.70 per parcel will be allocated from the existing parcel tax to service the twenty year borrowing. The overall rate structure may vary from year to year depending on changes to capital plans and the availability of other sources of funding such as provincial and federal grants.

More information on this matter can be viewed at the Sunshine Coast Regional District office, 8:30 a.m. to 4:30 p.m. Monday to Friday, except Statutory Holidays, at 1975 Field Road, Sechelt, BC. Information Packages are also available at the Sechelt Aquatic Centre (5500 Shorncliffe Avenue, Sechelt), Gibsons and Area Community Centre (700 Park Road, Gibsons, BC) and the Pender Harbour Satellite/Water Office (12828 Lagoon Road, Madeira Park, BC) during their regular hours.

The SCR D Board may adopt Bylaw No. 718 and proceed with the borrowing as noted above if, after the deadline, elector response forms are certified by the Corporate Officer as having been signed by less than 10% of the eligible electors in the Water Supply and Distribution Service Area (Electoral Areas A – Egmont / Pender Harbour, B – Halfmoon Bay, D – Roberts Creek, E – Elphinstone, F – West Howe Sound and the District of Sechelt). If after the deadline elector response forms are certified by the Corporate Officer as having been signed by at least 10% of the eligible electors in the Service Area (calculated at 1,957 electors), the Board may not proceed with the borrowing under Bylaw No. 718 without obtaining assent of the electors in a voting proceeding.

Elector Response Forms

The response of the electors must be in the form established by the SCR D. Forms are available at the SCR D office located at 1975 Field Road, Sechelt. Forms are also available on the SCR D website at www.scrd.ca and where Information Packages are located as listed above. An accurate copy of the elector response form is also acceptable. For an elector response to be accepted it must meet the following conditions:

- only eligible electors within the Water Supply and Distribution Service Area are entitled to sign an elector response form;

- the full name of the elector must be stated;
- the residential address of the elector must be stated;
- the elector must sign the elector response form;
- if applicable, the address of the property in relation to which the person is entitled to vote as a non-resident property elector must be stated; and,
- the elector response form must be submitted to the Corporate Officer before the deadline.

Forms may be submitted in person or by mail to be received by the Corporate Officer at the Sunshine Coast Regional District office located at 1975 Field Road, Sechelt, B.C. V0N 3A1 NO LATER THAN 4:30 P.M. ON Tuesday, July 24, 2018. Elector response forms must be in the possession of the Corporate Officer by this time as postmarks **WILL NOT** be accepted as date of submission. **ELECTOR RESPONSE FORMS MAY NOT BE RETURNED BY FAX OR EMAIL.**

Eligible Elector

An eligible elector for the purpose of this Alternative Approval Process is a resident who meets the following criteria:

- is age eighteen or older;
- is a Canadian citizen;
- has been a resident of British Columbia for at least six months;
- has been a resident of the Service Area for at least thirty days; and,
- is not disqualified from voting by any enactment.

A non-resident property elector who meets the following criteria is also an eligible elector:

- is not entitled to register as a resident elector for the Service Area;
- is age eighteen or older;
- is a Canadian citizen;
- has been a resident of British Columbia for at least six months;
- has been a registered owner of the real property within the Service Area for at least thirty days; and,
- is not disqualified from voting by any enactment.

Note: Only one non-resident property elector may sign an elector response form per property, regardless of how many people own the property. Property owned in whole or in part by a corporation does not qualify under the non-resident property elector provisions.

More information on the AAP may be obtained by contacting Angie Legault, Senior Manager of Administration & Legislative Services/Corporate Officer at the SCR D office at 1975 Field Road or by telephone at 604-885-6825 or Sherry Reid, Deputy Corporate Officer at 604-885-6813. Information on Phase Three of the water meter installations project may be obtained from the Infrastructure Services Department at 604-885-6806.

Angie Legault
Corporate Officer