

TERMS OF REFERENCE

Committee of the Whole

1. Purpose

- 1.1 The purpose of the Committee of the Whole is to consider general matters related to Sunshine Coast Regional District (SCRD) services of a regional or sub-regional nature and to make recommendations to the SCRD Board on these matters.

2. Duties/Mandate

- 2.1 The Committee of the Whole is a standing committee of the Board that will consider and make recommendations to the Board on matters that include:

- Administrative Bylaws
- Corporate Strategic Planning
- Audit and Financial Reporting
- Local Government Structure
- Information Technology
- GIS and Civic Addressing
- Gibsons Library
- Egmont / Pender Harbour Library
- Roberts Creek Library Service
- Halfmoon Bay Library Service
- Legislative Services
- Corporate Communications
- Local Government Elections
- Regional Sustainability Services
- Regional Planning
- Building Inspection Services
- Hillside Development
- School Facilities – Joint Use
- Human Resources
- Administration Building
- Asset Management
- Purchasing and Risk Management
- Bylaw Enforcement/Compliance
- Animal Control
- Gibsons and District Fire Protection
- Egmont, Halfmoon Bay and Roberts Creek Fire Protection
- Sunshine Coast Emergency Planning
- Regional Solid Waste
- Refuse Collection
- North and South Pender Water
- Regional Water
- Public Transit
- Regional Recreation Programs
- Community Recreation Facilities
- Museum Service
- Cemetery
- Dakota Ridge Recreation

This list may be amended as the need arises. Matters outside of the mandate of the Committee may be considered as necessary to meet operational requirements.

3. Membership

- 3.1 The Committee of the Whole is comprised of all Directors of the SCRD Board.
- 3.2 Co-Chairs and Co-Vice Chairs of the Committee will be appointed annually by the Chair of the Sunshine Coast Regional District.

4. Operations

- 4.1 The Committee of the Whole will meet on the 2nd and 4th Thursday of each month commencing at 9:30 a.m. unless otherwise scheduled by the SCRD Board or the Chair of the Committee.

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